

Booking a Hotel. Function Lesson.

the
TEFL
DROP



Lesson 024
B1-level
90 minutes

Booking a Hotel.

Lesson Guide.

Introduction.

Welcome to a 'TEFL Drop' lesson pdf. At the TEFL Drop we believe in engaging, interactive and realistic ESL lessons. This pdf contains all you need for a 90-minute ESL Lesson. Each pdf contains a range of presentation slides and activity handouts to be printed, cut up and used in your class. TEFL Drop materials are all about being creative, we want you to adapt them for your own activities, there is no wrong way of using our materials, it is simply up to you. Have fun!

Contents.

Page 01	Cover	Introduce the class and lesson aims
Page 02	Lesson Guide	Read lesson introduction
Page 03	Warmer	Put students into groups to brainstorm vocabulary
Page 04	Discussion	Have students discuss the questions in pairs
Page 05	Dialogue	Have students read in pairs or as a class to set context
Page 06	Structures	Present the structures for the lesson and elicit answers
Page 07	Worksheet	Print out and have students complete individually, in pairs or in groups
Page 08	Role-Play	Print out, cut up and have students complete in pairs or in front of the class
Page 09	Word Cards	Print out, cut up and use for various activities like taboo or storytelling
Page 10	Answer Key	Show answers for the worksheet

Booking a Hotel. Warmer.

Brainstorm 20 words around hotels.
You have three minutes.

hotel
room
booking



Booking a Hotel. Discussion.

Discuss the questions in pairs.

Student A.

What do you look for when booking a hotel?
Have you ever had a bad hotel experience? What happened?
Do you prefer luxury hotels or budget accommodations? Why?
How important is free Wi-Fi when choosing a hotel?
Have you ever had to cancel a hotel booking? What was the process?

Student B.

What's the best hotel you have ever stayed in? Why?
Would you rather stay in a hotel or an Airbnb?
What are some common problems guests might have at a hotel?
What hotel facilities do you think are most important?
If you owned a hotel, what special features would you offer?



Booking a Hotel. Dialogue.

Good afternoon! How can I help you?

Hi, I'd like to book a room for two nights

Of course. Do you prefer a single or a double room?

A double room, please. How much is it per night?

It's £100 per night, including breakfast.

That sounds good. What time is check-in?

Check-in is from 3pm, and check-out is by 11am.

Is there free Wi-Fi in the hotel?

Yes, we provide free Wi-Fi in all rooms.

Great! Could I request a late check-out?

Certainly. We can extend your check-out time to 1pm for an extra charge.

That would be perfect. Do you need a deposit?

Yes, we require a £50 deposit, which will be refunded upon check-out.

No problem. Also, could you recommend any nearby attractions?

Absolutely! There's a beautiful park just a 10-minute walk from here.



Booking a Hotel Structures.

I'd like to book a room for **three** nights.

Do you have any **double rooms** available?

How much is a **single room** per night?

Does the room **include breakfast**?

What time is **check-out**?

I'd like to request **a late check-out**.

Is there **free Wi-Fi** in the hotel?

Could you recommend **a good beach** nearby?



Booking a Hotel. Worksheet.

Complete the sentences.

01. I'd like to book a room for _____ nights.
02. Do you have any rooms _____?
03. How much is a _____ per night?
04. Does the room include _____?
05. What time is _____?
06. I'd like to request a _____.
07. Is there free _____ in the hotel?
08. Could you recommend any nearby _____?
09. The hotel has great _____ like a gym and a pool.
10. Check-out is by _____ AM.
11. We require a _____, which will be refunded upon check-out.
12. Can I get _____ for my bags?
13. The hotel has a _____ at the front desk.
14. I'd like a room with air _____.
15. Is this a _____ hotel?

Make a dialogue.

Write a dialogue between a receptionist and a guest contacting a hotel.

Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____
Receptionist	_____
Guest	_____

Booking a Hotel. Role-Play.

Hotel Role-Play.

You call a hotel to ask about room availability for next weekend.

Hotel Role-Play.

You are asking the receptionist for restaurant recommendations nearby.

Hotel Role-Play.

You are checking into a hotel and want to know if breakfast is included.

Hotel Role-Play.

You want to book a hotel room for your family and need extra beds.

Hotel Role-Play.

You are booking a hotel online but need to ask about cancellation policies.

Hotel Role-Play.

You are calling reception to complain that the Wi-Fi is not working.

Hotel Role-Play.

You are at the reception desk requesting a room with a sea view.

Hotel Role-Play.

You are checking out but want to request a late check-out.

Booking a Hotel.

Word Cards.

Reservation	Availability	Check-in	Check-out
Reception	Front desk	Single room	Double room
Suite	Breakfast	Facilities	Wi-Fi
Air conditioning	Non-smoking	Deposit	Cancellation
Guest	Amenities	Booking confirmation	Room service

Booking a Hotel.

Answer Key.

Page 07. Worksheet.

- 01. three (or any number)
- 02. available
- 03. single/double room
- 04. breakfast
- 05. check-in/check-out
- 06. late check-out
- 07. Wi-Fi
- 08. attractions
- 09. facilities
- 10. 11 (any reasonable time)
- 11. deposit
- 12. room service
- 13. receptionist
- 14. conditioning
- 15. non-smoking

Booking a Hotel.

for personal use only
copyright 2025

www.thetefldrop.co.uk
contact@thetefldrop.com

the
TEFL
DROP